

Approved For Release 2003/06/26 : CIA-RDP80R01731R003400080021-8

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, ICAPS

DATE: 11 JUL 1947

FROM : Deputy Assistant Director, OCD

SUBJECT: Offer of Limited Reproduction Assistance to Facilitate  
Interdepartmental Dissemination of Intelligence Material.

1. To keep you fully informed of the detailed steps in the approach toward an interdepartmental reading panel, here is a copy of a memorandum offering limited reproduction assistance to the IAB agencies. (See paragraph c (1), Section I, of OCD Monthly Progress Report of 7 July 1947). [redacted] discussed this step with [redacted] before preparing this memorandum. Note that this is a piecemeal proposition; i.e., Dissemination Branch will be able to say yes or no, depending on whether the work load permits it.

2. We will let you know how this comes out, and keep you advised as to additional developments.

Inclosure (4)

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D/Dis. Br./JFK/mvh

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MEMORANDUM FOR THE SPECIAL ASSISTANT TO THE SECRETARY OF STATE FOR  
RESEARCH AND INTELLIGENCE

SUBJECT: Offer of Limited Reproduction Assistance to Facilitate  
Interdepartmental Dissemination of Intelligence Material.

1. At a meeting of working level representatives of CIG and the IAB agencies held on 16 May, it was learned that reproduction facilities available to the member agencies are not adequate to accomplish needed interdepartmental dissemination of intelligence material as rapidly and as fully as would be desirable. Those present felt that CIG should look into this problem.

2. As a first step, CIG has examined its own reproduction facilities and finds that, from time to time, limited reproduction assistance can be furnished to IAB agencies to facilitate interdepartmental dissemination. It is not possible to announce a quota in advance, since the amount of aid that might be given on a particular day will depend upon detailed information as to work load at the time. However, this limited assistance is now offered and the OCD Reading Center will be able to give a conclusive answer to each specific request from your office, transmitted by telephone or other informal means.

3. Upon completing a requested reproduction job, it is intended that CIG will retain the requisite number of copies for its own internal use. The original, with the requested number of reproduced copies, will be returned to the originating agency for further interdepartmental dissemination; or—if the originating agency so requests—the OCD Reading Center will make necessary interdepartmental dissemination, subject to security limitations imposed by the originating agency.

4. If your office wishes to take advantage of this offer, it is requested that you designate a representative or representatives to discuss the details with [redacted] Chief, Dissemination Branch, OCD,  
[redacted]

Distribution

Addressee - Orig & 1

For Information

OCD - 1

Dis. Chrono - 1

Subject File - 1

Dist Div - 1

Coll Br - 1

Req. Br - 1

Approved For

[redacted]  
Colonel, [redacted]  
Deputy Assistant Director  
for Collection and Dissemination

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